

WOODLAND PARK BOARD OF EDUCATION

853 Mc Bride Avenue
Woodland Park, N.J. 07424

VINCENT OCCHINO
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**BOARD OF EDUCATION
WOODLAND PARK
NEW JERSEY
NOTICE OF
REGULAR MEETING**

**In accordance with the
Open Public Meetings Act
P.L. 1975, c. 231, this is to
Advise that the Woodland Park
Board of Education will hold a
Regular Meeting
March 17, 2025
The meeting will be held in the
Municipal Building
5 Brophy Lane
Woodland Park, NJ
at 7:00 PM**

Formal action may be taken

**VINCENT OCCHINO
INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY
WOODLAND PARK BOARD OF EDUCATION**

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
MARCH 17, 2025

MONDAY, 7:00 P.M. MUNICIPAL BUILDING
5 BROPHY LANE
WOODLAND PARK, NJ 07424

- Agenda:**
- 1. Opening of Meeting**
 - 2. Pledge of Allegiance**
 - 3. Roll Call**
 - 4. Public Hearing**
 - 5. Approval of Minutes**
 - 6. Superintendent's Report**
 - 7. Board Attorney's Report**
 - 8. Business Administrator's Report**
 - 9. Committee Reports**
 - 10. Old Business**
 - 11. New Business**
 - 12. Public Hearing**
 - 13. Executive Session**
 - 14. Adjournment**

Mission

The Mission of the Woodland Park School District is to provide a well-rounded educational experience which will prepare our students to develop high levels of academic achievement, engage in a lifelong desire to learn and develop a deep respect for life, individuality and diversity in the 21st century and our global society.

Vision

To work collaboratively in order to foster an environment that supports continuous learning and achievement for all stakeholders in our community.

In order to achieve this, we are committed to continuous job-embedded learning for all educators.

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING
MARCH 17, 2025

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present -
Members Absent –
Also Present -

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

225-250 - APPROVAL OF MINUTES

Motion by _____ Seconded by _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the February 10, 2025 regular meeting.

Roll Call:

SUPERINTENDENT'S REPORT

BOARD ATTORNEY'S REPORT

BUSINESS ADMINISTRATOR'S REPORT

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 225-251 through 225-252.

Roll Call:

225-251 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$, approved by finance committee chairperson, Joseph Giammarella.

<u>Bill List No.</u>	<u>Amount</u>
#70	\$906,383.85
#L70	\$ 94,770.19

225-252-APPROVAL OF NEW SUBSTITUTE LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for January & March of the 2024-2025 school year, as per the Northern Regional Educational Services.

REGULAR AGENDA ITEMS

PERSONNEL CONSENT:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 225-253 through 225-269.

Roll Call:

225-253 - ACCEPTANCE OF RESIGNATION – T. GUY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Tiyahna Guy, part time aide, effective 2/11/2025.

225-254 - ACCEPTANCE OF RESIGNATION – S. ASSAF

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the resignation of Sabreen Assaf, elementary teacher (currently on leave of absence), effective February 26, 2025.

225-255 - ACCEPTANCE OF RETIREMENT - J. WOESSNER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the retirement of Joann Woessner, district teacher of 18 years, effective June 30, 2025.

225-256 - ACCEPTANCE OF RETIREMENT - L. WITTIG

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the retirement of Lauren Wittig, district teacher of 29 years, effective June 30, 2025.

225-257 - ACCEPTANCE OF RETIREMENT - R. FICARRA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the retirement of Rosemary Ficarra, district teacher of 21 years, effective June 30, 2025.

225-258 - ACCEPTANCE OF RETIREMENT - L. DONATO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to accept the retirement of Lynn Donato, district teacher of 25 years, effective June 30, 2025.

225-259 - APPROVAL OF MATERNITY LEAVE EXTENSION – L. BOUROULT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve extended maternity leave for Lindsay Bouroult, from May 12, 2025-June 2, 2025, without pay or benefits. Expected return to work, June 3, 2025.

225-260- APPROVAL OF MATERNITY LEAVE – C. MIQUI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve maternity leave, under the NJ Family Leave Act, for Caitlin Miqui, from September 2, 2025-November 25, 2025, expected return to work, December 1, 2025.

225-261 - APPOINTMENT OF HIRE – PT AIDE – B. HERRERA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Brenda Herrera, as a part time aide for the remainder of the 2024-2025 school year, at a rate of \$26.85/hr., not to exceed 28.5 hours per week, as per current WPEA agreement, pending receipt of proper paperwork.

225-262 - APPOINTMENT OF HIRE – PT AIDE – K. REDNER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Kayla Redner, as a part time aide for the remainder of the 2024-2025 school year, at a rate of \$26.85/hr., not to exceed 28.5 hours per week, as per current WPEA agreement, pending receipt of proper paperwork.

225-263 - RESCIND RESOLUTION 225-112-SUBSTITUTE TEACHER – J. LOGAN MAGNUSSON

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to rescind resolution 225-112-APPOINTMENT OF HIRE-J. LOGAN MAGNUSSON, as a per diem Pre-K substitute, effective 3/14/25.

225-264 - APPOINTMENT OF HIRE – DISTRICT SUBSTITUTE – J. LOGAN MAGNUSSON

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Jessah Logan Magnusson, as a District Substitute, for the remainder of the 2024-2025 school year, at a rate of \$175 per day worked.

225-265 - RATIFY APPROVAL OF HOME INSTRUCTION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval of home instruction for student ID#33925, at a rate of \$47/hr., as follows:

Christopher Melton – 4 hrs. per week – 2 in Math, 2 in Science – effective 2/13/25 - until further notice

Yommna Mohamed – 4 hrs. per week – 2 in Reading, 2 in Writing – effective 2/18/25 - until further notice

Samantha Calkins – 2 hrs. per week in Social Studies – effective 2/18/25 - until further notice

225-266 - RATIFY APPROVAL OF HOME INSTRUCTION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval of home instruction for student ID#34080, effective February 18, 2025 until further notice, at a rate of \$47/hr., as follows:

Yommna Mohamed – 4 hrs. per week – 2 in Math, 2 in Social Studies

Samantha Calkins – 6 hrs. per week – 2 in Reading, 2 in Writing, 2 in Science

225-267 - RATIFY APPROVAL OF HOME INSTRUCTION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval of home instruction for student ID#33415, effective February 24, 2025 until further notice, at a rate of \$47/hr., as follows:

Rosemary Ficarra – 4 hrs. per week – 2 in Reading, 2 in Writing

Christina McGarrity – 2 hrs. per week in Math

Mina Chang – 2 hrs. per week in Science

Lori McCluskey – 2 hrs. per week in Social Studies

225-268 - RATIFY APPROVAL OF HOME INSTRUCTION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval of home instruction for student ID#34070, effective February 28, 2025 until further notice, at a rate of \$47/hr., as follows:

Yommna Mohamed – 4 hrs. per week – 2 in Math, 2 in Social Studies

Samantha Calkins – 6 hrs. per week – 2 in Reading, 2 in Writing, 2 in Science

225-269 - WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve/ratify approval the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2024-2025 school year.

Name	Activity	Date	Fee	Travel/Hotel	Total
Mireya Gutierrez	Preschool Inclusion Leadership Confer.	4/10/25	\$45	NA	\$45
Rasha Najim	Planning w the WIDA ELS Standards	3/18-3/20 2025	\$250	NA	\$250
Gabrielle Lambert	Intro to Creative Curriculum for PreSchool	2/13-2/14 2025	NA	NA	NA
Lorraine Altomare	High Leverage Practices	3/17/25	\$150	\$20.96	\$170.96
Elis Francisco	Best Practices in Special Ed	4/11/25	NA	NA	NA
Aimee Soto	Bridging Educational Theories & Practices	3/28/25	NA	\$13.02	\$13.02
Kelly Ficarra Samantha Lindsay	Unsetting Autism	3/28/25	\$285/ea	\$62.04/ea	\$347.04/ea
Luftar Zeneli	NJSBGA 2025 Conference	3/24-3/26 2025	NA	NA	NA
Alyson Petrullo Lindsay Coffey Caitlin Miqui	Intro to Creative Curriculum – Part 2	3/3-3/4 2025	NA	NA	NA

Lourdes Ortega	Intro to Creative Curriculum	3/10-3/11 2025	NA	NA	NA
Kim Leary	Pyramid Model State Leadership Con.	3/7/25	NA	NA	NA
Christina Dizzia Jaimie Partridge	Handle With Care Training Seminar	5/19/25	\$525/ea	\$20.98/ea	\$545.98/ea
Mia Tobia	Intro to Creative Curriculum Part 2	2/13-2/14 2025	NA	NA	NA
Theresa Carbonelli Lynn Roehrich	NJ State School Nurse Sprin Con.	3/2/-3/29 2025	\$249/ea	\$60.02/ea	\$309.02/ea
Courtney Ramirez	NJSHA Conference	3/27-3/28 2025	\$380	\$123.14	\$503.14

EDUCATION CONSENT:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following education agenda numbers 225-270 through 225-271.

Roll Call:

225-270 -APPROVAL OF 2025 EXTENDED SCHOOL YEAR PROGRAM

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the Extended School Year Program(ESY) (autistic preschool, child with disabilities and LLD) in accordance with N.J.A.C. 6A:14-4.3 (C). Preschool disabilities & LLD- July 1, 2025- July 24, 2025, Autism – July 1, 2025-August 7, 2025. Programs are Monday-Thursday 9:00am-12:00pm, to be held in Charles Olbon School. (Personnel and costs to be voted on at a later date)

225-271-APPROVAL OF 2025 SUMMER ACADEMIC PROGRAM

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the 2025 Summer Academic Program, July 1, 2025-July 24, 2025. Programs are Monday-Thursday 9:00am-12:00pm. (Personnel and costs to be voted on at a later date)

FINANCE CONSENT:

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by _____ Seconded by _____ to accept the recommendation of the Superintendent to approve the following finance agenda numbers 225-272 through 225-279.

Roll Call:

225-272 - ADOPTION OF PRELIMINARY BUDGET FOR THE 2025-2026 SCHOOL YEAR

BE IT RESOLVED that the tentative budget be approved for the 2025-2026 School Year using the 2025-2026 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for the approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
2025-2026 Total Expenditures	\$23,338,133	\$4,048,663	\$508,750	\$27,895,546
Less: Anticipated Revenue	\$ 3,945,823	\$4,048,663	\$0.00	\$ 7,994,486
Taxes to be Raised	\$19,392,310	\$0.00	\$508,750	\$19,901,060

And to advertise said tentative budget in the Herald/Record News in accordance with the form required by the State Department of Education and according to law: and

BE IT FURTHER RESOLVED, that the public hearing be held at the Woodland Park Board of Education located at the Municipal Building, 5 Brophy Lane, Woodland Park on May 5, 2025 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2025-2026 School Year.

225-273 - ADJUSTMENT FOR HEALTH CARE COSTS

BE IT RESOLVED that the Woodland Park Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$296,124. The additional funds will be used to pay for the additional increase in health benefit premiums.

225-274 - TRAVEL EXPENDITURE

WHEREAS, the Woodland Park Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or futures the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Woodland Park Board of Education established \$60,000 as the maximum travel amount for the current school year and has expended \$25,265.61, as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3; to a maximum expenditure of \$60,000 for the 2025-2026 school year.

225-275 - APPROVAL OF BUDGET FOR 2025-2026 PRESCHOOL AID

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the 2025-2026 Budget for Preschool Education Aid, as attached.

225-276 - RATIFY APPROVAL OF CONTRACT – OUT OF DISTRICT TUITION - STRANG SCHOOL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of contract with the Strang School, for out of district tuition for student ID #33726, effective January 31, 2024 – the end of the school year, at a rate of \$511.01 per diem, possible total of 87 days, for a total of \$44,457.87.

225-277-RATIFY APPROVAL OF AGREEMENT – ICPC – IMMEDIATE CARE PSYCHIATRIC CENTER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify approval of agreement with Immediate Care Psychiatric Center, for student ID#34319, effective January 31, 2025- February 28, 2025, 5 days per week and from March 3 until further notice, 3 days per week, at a rate of \$150 per diem.

225-278 - APPROVAL -NRESC –TRANSPORTATION CONTRACT – 2024-2025 SCHOOL YEAR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2024-2025 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
3719	Gen Psych	B&M Transport	1	14,965.00+897.90	3/3/25-6/30/25
3731	ICPC	Omar Transport	1	16,060.00+963.60	3/3/25-6/24/25

225-279 - ACCEPTANCE OF SETTLEMENT AGREEMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the settlement agreement between the WPEA former employee, ID#4586 and the Woodland Park BOE, as attached.

BUILDINGS & GROUNDS:

225-280 - APPROVAL OF REVISED LAW ENFORCEMENT MEMORANDUM OF AGREEMENT 2024-2025

Motion by: _____, Seconded by: _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the revised 2024-2025 Law Enforcement Memorandum of Agreement (MOA) as requested by the NJDOE.

POLICY:

225-281 - APPROVAL OF NEW POLICIES & REGULATIONS – 2ND READING & ADOPTION

Motion by: _____, Seconded by: _____

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2nd reading & adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R5516	Use of Electronic Communication Devices	Recommended

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at ____ p.m. by _____, seconded by _____
Voice Vote:

Motion to return to Regular Session at ____ p.m. by _____, seconded by _____
Voice Vote:

ADJOURNMENT

Motion to adjourn at ____ p.m. by _____, Seconded by _____
Voice Vote:

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION**

ITEMS DISCUSSED: